

CCD CLASSES BEGIN ON SEPTEMBER 27

Hello Families,

I hope everyone is having a nice summer and you are all safe and healthy.

After careful consideration and guidance from the Diocese, it has been decided that CCD classes will begin on Sunday, September 27th. We will reopen our 2020-2021 religious education year with in-person classes.

We understand that these are unprecedented times and the safety of our children and families is our top priority. The following factors were considered in making this important decision and we feel that we can provide our families and students with a safe environment:

1. Most of our classes have 15 students or less.
2. Our program is split between Sunday and Monday.
3. We have the ability to socially distance our students between the CCD Building and the Church Hall.

We will implement and follow the protocols below:

HEALTH PRACTICES AND PROTOCOLS

Class Rooms and Pick/Up and Drop Off

- All classes will be deeply cleaned in between classes.
- Classrooms will be set up to meet social distancing guidelines.
- Parents will not be allowed in the building during pick up or drop off.
- Masks are worn by teachers and students at all times. Teachers and Students must wear face coverings or masks that completely cover the nose and mouth while inside the classroom.
- An Administrator/Teacher will meet your student at the entrance of their assigned building. The administrator will make sure:
 - Students sanitize their hands before entering the building. Hand sanitizer will be provided.
 - Students are wearing their masks.
 - Students go directly to their assigned classroom.
- Parents will wait in an assigned area at dismissal.
- Students will be dismissed in a process that will avoid crowding and social distance is maintained.

Student/Family Expectations:

- Stay home if you are feeling ill.
- Students that have any symptoms consistent with COVID-19 or have had any close contact with a person diagnosed with COVID-19 MUST stay at home.
- Health check by students/parents is required.
- In order to prevent transmission, parents are instructed to screen students before leaving for ccd class. Check to ensure temperature is below 99.0 degrees Fahrenheit. Observe for symptoms associated with COVID-19 outlined by public health officials
- Parents will be responsible for providing students with face covering or masks, but we will have backup disposable masks available for students that forget them.
- Students must maintain social distancing to the greatest extent possible.
- Students are expected to practice social distancing when entering and exiting the building, in classrooms, and when moving throughout the building.
- Sharing of supplies and material will not be allowed.

We are confident that if we work together and follow these guidelines, we will give our children the safest experience possible. Of course, should circumstances change, we will need to revisit this Reopening plan.

I have attached the CCD registration form. Please complete the form at your earliest convenience and return it to the church office with your registration fee no later than September 12th.

1. Classes will be held on Sunday from 9:30 - 10:50 am for 1st, 4th, 5th, 6th, 7th and 8th grades
2. Classes will be held on Monday from 4:45 - 6:00 pm for 2nd and 3rd grades.

Please let me know if you have any questions or need additional information. We look forward to seeing you all in September.

Sr. Marykutty DRE

Sts. John & Sebastian Church Religious Education

Registration Form

Parent/Guardian Information

First Name: _____ Last Name: _____

Address: (street) _____ (city) _____ (state) _____ (zip code) _____

Home Phone #: _____ Cell Phone #: _____

Email Address: _____

Please Note**All information is communicated via email, please check for accuracy.********

Are your family members registered parishioners of St. John or St. Sebastian Church? Circle: Yes No
Envelope # _____

Student History

(My child/Our children) attended Religious Education in the past: Circle: Yes No

Name of Parish _____ Date(s) _____
Attended _____

Student Enrollment Information

Child 1 First Name: _____ Last Name: _____

Child 2 First Name: _____ Last Name: _____

Child 3 First Name: _____ Last Name: _____

Child 4 First Name: _____ Last Name: _____

	Date of Birth	CCD Grade For 2017-2018	Baptized (Y/ N) *	Penance/Reconciliation (Y/N) *	First Holy Communion (Y)
Child 1					
Child 2					
Child 3					
Child 4					

* If not at Saint Sebastian Church then indicate church name in grid above. Please provide copy of all certificates for completed sacraments.

Please list any learning disabilities that the classroom teachers should be aware of when working with your child.

(I, We) have reviewed and discussed the "Religious Education Rules for Behavior" (attached) with (my child/our children).

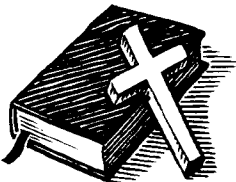
(I, We) agree that disciplinary action may result in the future if (he/she) does not abide by this code of conduct.

SIGNATURE OF PARENT(S) OR GUARDIAN(S)

Amount Enclosed: _____ \$50 Student _____ \$75/Family Please mail completed form and check to Saint Sebastian Church, 155 Washington Street, Middletown, CT 06457 no later than August 15

----- For office use only: -----
 -----Please Circle: Payment \$ _____ Cash _____ or Check # _____

Initials of person accepting and reviewing form: _____ Initials of person accepting payment: _____



St. Sebastian Church

CCD Religious Education Behavior Policy/Procedures

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RETAIN THIS COPY FOR YOUR RECORDS

1. Please show respect to Priests and Religious Education Teachers. There will be NO talking back, swearing, rude or disrespectful comments, and behaviors towards religious instructors or other students.
2. There will be no talking and fooling around during class time or at Mass. As any student would give their teacher in public school their attention and respect, EVERY student will give the same respect and attention to their Religious Education Teachers.
3. ABSOLUTELY NO GUM CHEWING, FOOD, OR BEVERAGES IN THE CCD CLASSROOMS, CHURCH, OR THE CHURCH HALL!
4. Hats, sunglasses, and hoods should be removed when you enter the CCD Classrooms, Church, or the Church Hall. No cell phones, I-Pads, or any other device is to be used during Mass and especially during classroom time as they will be taken away. All toys, radios and other distracting items should be left at home.
5. Students are expected not to move or break furniture. If a student damages any item, the student and their parents are liable. Students are not allowed to scribble on the walls, screens, tables, desks, blackboards, etc... at any time.
6. **For you and your child's protection and safety, all students are to be signed in and signed out for CCD grades 1-6. Therefore, do not just drop off your child and leave. Sign in and Sign Out is not needed for Grades 7-8. When bringing your children to CCD, please use the St. Sebastian Parking Lot ONLY and use caution when walking to the CCD Building for class. DO NOT PARK OR**

DROP OFF THE CHILDREN IN THE CCD BUILDING PARKING LOT.

This parking lot is not to be used at all. Parents are expected to drop off their children on time for CCD.

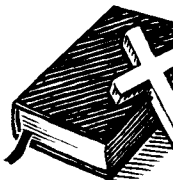
7. If a student is absent 4 or more times from Mass and 4 or more times from class time, these missed times must be made up before going onto the next grade level. Father James will contact you for make-up times. Any student that can't attend class or Mass should ALWAYS email the DRE as well as the CCD Teacher. It is the responsibility of the parent to notify them of the reason their child will not be attending class or mass. These are kept on file by the DRE and given to Father James monthly for review.

8. MASS MUST BE ATTENDED EACH WEEK AND ON HOLY DAYS OF OBLIGATION! The Mass is central to our faith. The entire reason for the CCD program is for our students to better understand, to the extent that it is humanly possible, the mysteries of our faith. For this reason, attendance at Mass on Sundays and Holy Days of Obligations mandatory for all students and will be viewed as an indispensable element of attendance and participation in the CCD program itself.

NEW ATTENDANCE POLICY: Every student must obtain a mass ticket and write their first and last name and CCD grade legibly. If the ticket cannot be read, the student will not be accounted for attending mass and marked absent. Students are to take the tickets only, not the parents or any other adult. The parent should also ensure that all the information on the ticket can be read. Tickets are not to leave the Church. Instead, they are to be placed in the boxes on the altar. No tickets should be given anytime to teachers, priests, or the DRE. These tickets are counted every weekend and given to Father James with the mass attendance report. Only those students enrolled in CCD ONLY are to receive and hand in a ticket each weekend.



St. Sebastian Church



CCD Religious Education

Behavior Policy/Procedures

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9. Students are expected to wear appropriate clothing in the class as well as at mass. There should be no leaving Mass for any reason, especially during the consecration. This is the most important moment of the Mass when Jesus comes into his real presence and changes the bread and wine into his body and blood. If a student needs to leave mass for any reason, the DRE is to be notified ahead of time via email.

10. Students are expected to complete and fulfill their weekly assignments if assigned by their classroom teacher.

11. Please keep the restroom tidy. Do not forget to flush the water after using and do not throw paper towels or other items into the sink. Because our class time is short, you are encouraged to limit your bathroom use during class.

12. Confession should be made at least twice a year, during Christmas and Easter. These times will be listed on the CCD calendar.

13. Any student that is misbehaving or displaying inappropriate behavior will immediately be written up for their actions. After speaking to the teacher, student, and parent/guardian, this incident form will be given to Father James by the DRE and the student as well as the parent or guardian will be expected to meet with Father to decide if this student should be dismissed from the CCD program.

14. Any questions or concerns on the part of parents or students shall be brought to the attention of the DRE via email. If needed, Father James will contact the parent to make an appointment to speak to him directly.

DRE: Sr. Marykutty and Sr. Lizzy

Email Address: dremiddletown@gmail.com

Website Address: www.dremiddletown.org